

# **Virginia Board for Towing and Recovery Operators**

October 16, 2008 4:30 PM  
Virginia Beach Convention Center  
1000 19<sup>th</sup> Street  
Virginia Beach, VA. 23451

## *Draft Minutes*

### **Board Members present:**

Ray Drumheller – Chair  
Mark Sawyers – Vice Chair  
Cary Coleman  
Woody Herring  
Gary Teter  
Scott Wyatt  
Archie Orr  
Brock Cole (Designee of the Commissioner of Department of Motor Vehicles)  
Lt. Curtis Hardison (Designee of the Virginia State Police)  
Roy Boswell

### **Board Members absent:**

Andy Alvarez  
Charlie Brown  
Ray Hodge  
Randy Seibert

### **Staff present:**

J. Marc Copeland, Acting Executive Director  
Daphane Phillips, Administrative Assistant

### **Called to order**

The Chairman called the meeting to order at 4:35 pm.

### **Public comments**

There were no public comments.

## **Chair's Report**

The Chairman commended Mr. Copeland and staff on all the hard work that went into getting this Board to where it needs to be. The Commonwealth Towing Association meeting he attended with Mr. Sawyers and Mr. Copeland went very well and the turn out was great.

## **Executive Directive Report:**

Mr. Copeland noted that October 15 is when the Board officially went live. He commends the board members for all the long hours and hard work that went into getting the Board up and running.

The State Tow Show was in Harrisonburg Virginia on October 10 and 11<sup>th</sup>. Rockingham County Sheriff's Department was there to fingerprint tow truck operators from 9:00 am until 2:00 pm. Mr. Copeland and staff were there to assist with the application process and answer any questions that the operators had. The sheriff's department fingerprinted 119 tow operators.

The Board has three more Public Safety Meeting scheduled for Danville, Harrisonburg and Fredericksburg/ Stafford County.

## **Committee discussions and motions voted on by the Board:**

A. Discuss establishment of application review committee

Mr. Sawyers made the motion to accept the following individuals to review the application process; Archie Orr seconded the motion, and all were in favor.

## **Application Review Committee:**

Lt. Curtis Hardison  
Scott Wyatt  
Brock Cole  
Mr. Copeland

B. Review and discuss draft press release:

Mr. Teter made the motions accept the press release that Mr. Copeland wrote for the Board; Mr. Wyatt seconded the motion, and all were in favor of this motion.

C. Review and discuss the compliance officer position:

Lt. Hardison made a motion to accept the application description for a compliance officer with the miner edits. The motion was second by Mr. Herring; all were in favor of this motion.

D. Review and discuss license certificate, driver authorization and decal formats:

Mr. Archie Orr made a motion to accept the documents referenced above; Mr. Teter seconded the motion; all were in favor of this motion.

**Adjourned:**

Chairman Drumheller called for a motion to adjourn. Mr. Wyatt made the, which seconded by Mr. Herring; the adjournment passed unanimously. The meeting adjourned at 5:31 p.m.